



UNITED STATES POSTAL INSPECTION SERVICE





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BIOLOGICAL OR CHEMICAL WEAPONS

Anthrax



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INCIDENTS INVOLVING USE OF MAIL

- 208 Billion pieces of mail per year
- 680 million pieces per day
- 178 Threats or hoaxes in 1999 and 2000
- 60 Threats or hoaxes in 2001
- Includes Anthrax, Hoof and Mouth Disease, Klingerman virus hoax and others
- Most common locations: courthouses, abortion clinics, churches, schools, post offices



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MAIL ROOM SECURITY PROCEDURES

- Identify single point of contact to open mail
- If possible, DO NOT open mail in area where other personnel are present
- Have appropriate gloves available for individual use
- Screen all mail for suspicious packages



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CHARACTERISTICS OF SUSPICIOUS PARCELS

- Unknown/unfamiliar sender
- Addressed to outdated/improper address, improper title, person no longer with organization
- Bears no return address or address not legitimate
- Marked with endorsements "Personal" or "Confidential"
- Postmark not matching return address
- Dusty or otherwise foreign substance



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WHAT ARE THE STEPS TO TAKE IF A SUSPICIOUS LETTER/PARCEL IS RECEIVED IN THE MAIL?

- Do not open
- If already handled, place into plastic bag
- Isolate
- Evacuate the immediate area, close doors
- Contact local police or Postal Inspectors

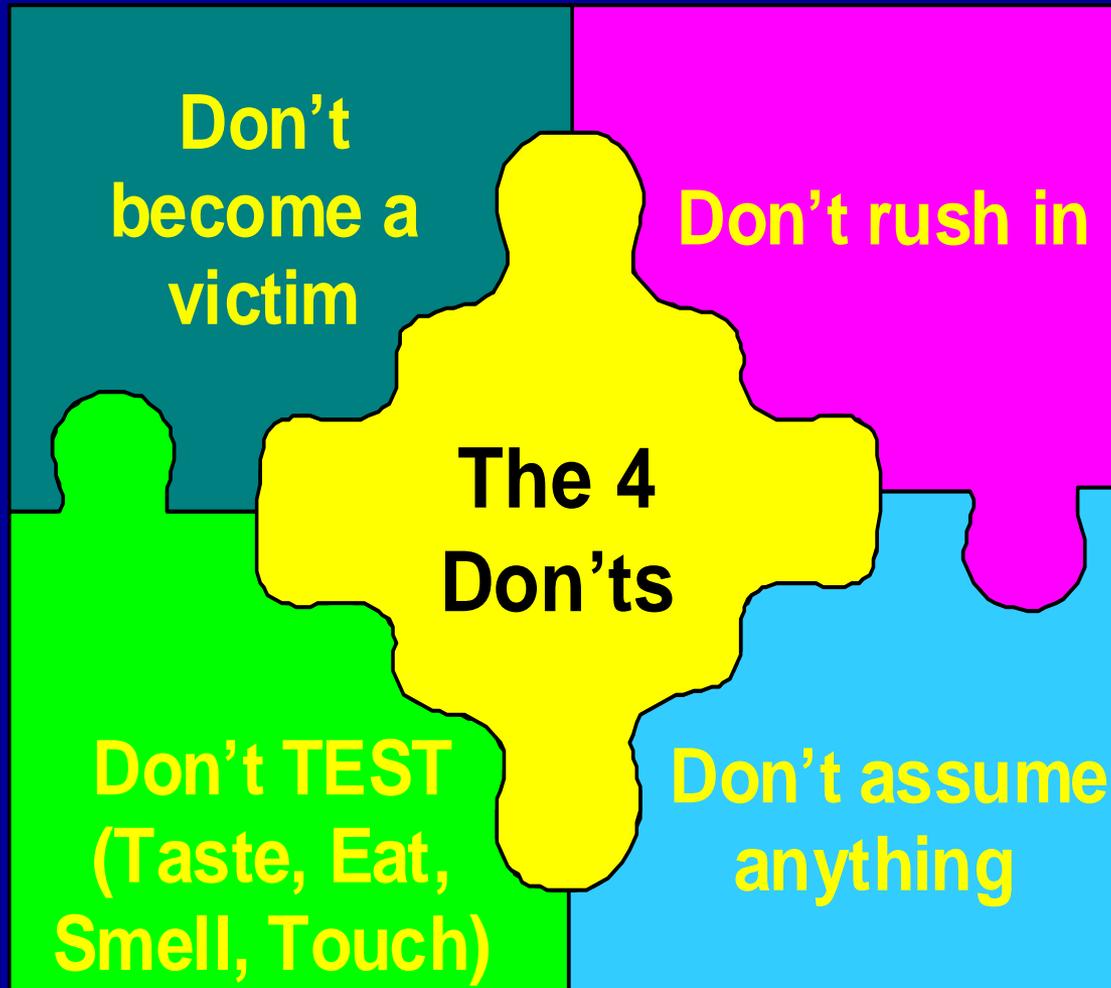


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ANTHRAX THREAT BY MAIL?

- Contact local HAZMAT or Fire Dept.
- DO NOT Touch
- If contact is made, wash hands with soap and water
- Notify immediate supervisor, local police and Postal Inspectors
- Postal Inspectors will assess threat, and coordinate with FBI
- Notify local, county, and state health departments

The 4 Don'ts





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QUESTIONABLE MAIL FROM WEST AFRICA

- Certain Mail originating in Togo may cause alarm
- Postal authorities in Togo stamp the warning on these envelopes because they may contain fraudulent solicitations that originate in Nigeria



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CHARACTERISTICS

- Stamped “WARNING: SUSPECT MATERIAL ENCLOSED”
- Postmarked Republic of Togolaise
- No return address



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The Postal Inspection Service is working with the government of Togo to develop another method to warn postal customers that the mail was sent by operators of a fraudulent enterprise



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Summary

- Terrorism is a real threat
- Security countermeasures will reduce USPS risks and vulnerabilities
- Security awareness increases employee participation
- Organizational commitment increases employee safety and security of products and assets